Plans for Accreditation Site Visits and COA Agenda Items for 2011-12
May 2011

Overview of this Report
This agenda items presents information regarding the 2011-2012 accreditation site visit schedule. In addition, this agenda item presents the first planning for other agenda items for the COA's consideration in the 2011-12 year. This information should be considered as the COA plans for its meetings in 2011-12.

Staff Recommendation
This is an information item only. Based on the COA discussion, staff could bring an action item to a future meeting.

Background
There are 34 institutions in the Red cohort hosting a site visit in 2011-12. This includes 23 institutions that sponsor BTSA Induction programs and most are new to the accreditation system and 11 institutions that were previously in the accreditation system. In addition to the institutions in the Red cohort, five institutions in the Orange cohort requested and were granted a six month delay for the site visit. The institutions will host an accreditation site visit in fall 2011 but remain in the Orange cohort.

Staff conducted three Year-Out Pre-Visits webinars for the institutions in the Red cohort during May 2011: Joint CTC NCATE visits, Very Small Institution visits, and CTC visits. These broadcasts have taken the place of the individual Year-Out Pre-Visits where each consultant traveled to the institution to share information in preparation for the site visit. The belief is that the webcasts provide consistent information to all institutions and the information is available through the archived webcasts. Assigned consultants are now working with each institution. The expectation is that consultants are in contact with the assigned institution through videoconference, Skype, webinar or phone at least monthly.

The BTSA Cluster Region Directors (CRD) are assisting in the facilitation of the BTSA Induction only site visits again. (Nine local education agencies that induction programs also sponsor one or more other educator preparation program and Commission staff are assigned to facilitate these site visits.) The BTSA CRDs have completed the Board of Institutional Reviewer (BIR) training and as part of the BTSA State Leadership Team meetings participate in calibration activities to understand the role of the state facilitator in Commission accreditation site visits. For the site visits where BTSA CRDs are facilitating the visit, a Commission staff member will be assigned to be the CRDs contact person for any questions before and during the visit.

2011-12 Site Visits

Institutions	# Approved Programs	Date for the Visit
St. Mary's College	8	October 2-5, 2011
CalState TEACH	1	

Institutions	# Approved Programs	Date for the Visit
UC Santa Barbara	4	October 23-26, 2011
CSU Los Angeles*	18	Oct. 30-Nov. 1, 2011
CSU Sacramento	19	
CSU Dominguez Hills*	12	November 6-8, 2011
University of San Diego*	8	
Association of California School Administrators	1	November 13-15, 2011
Pt. Loma Nazarene *	12	February 5-8, 2012
Burbank USD (405)	1	February 6-9, 2012
Dos Palos Oro Lomo USD(323)	1	
Orange USD (519)	3	February 13-16, 2012
Los Angeles USD (414)	4	Feb. 27-March 1, 2012
Manteca USD (311)	1	
Sonoma State*	12	March 4-7, 2012
UC Berkeley	13	
Arcadia USD (435)	1	March 5-8, 2012
Pleasanton USD (230)	1	
Riverside COE (612)	2	
Pacific Union	3	March 11-14, 2012
Davis Joint USD (104)	2	March 12-15, 2012
Campbell USD (203)	1	
Tulare City ESD (318)	1	March 19-22, 2012
Marin COE (110)	1	March 25-28, 2012
Poway USD (521)	1	March 26-29, 2012
Hanford ESD (321)	1	
Pepperdine	4	April 1-4, 2012
Concordia	5	April 15-18, 2012
UC Santa Cruz	3	April 22-25, 2012
Placer COE (114)	1	April 23-26, 2012
Sutter COE (121)	2	
Redwood City (214)	1	April 30-May 2, 2012
Oakland USD (212)	3	
Chula Vista ESD (505)	1	May 7-10, 2012
Culver City USD (407)	1	May 14-17, 2012
UC Los Angeles	17	May 20-23, 2012
Bay Area School for Enterprise/REACH (234)	4	
Contra Costa COE (204)	3	May 21-24, 2012
Temple City USD (425)	1	

*Joint NCATE visits   *Italics* = Visit postponed from 2010-2011

In addition, at this time, there are three re-visits scheduled for the 2011-12 year. It is possible that additional re-visits will be scheduled based on accreditation reports still to be presented to the COA in spring 2011.

2011-12 Re-Visits, as of May 16, 2011

Institution	Re-Visit Dates
Rialto USD	Spring 2012
The Master's College	Spring 2012
CSU Stanislaus*	Spring 2012

Joint NCATE visits

Accreditation staff must have sufficient time to review and finalize the site visit team's report prior to submitting it for COA action. Given the site visit dates for each institution, the table below indicates when each institutional team report would most likely be agendized for COA consideration.

Proposed Presentation Plan for Accreditation Visit and Re-Visit Reports to the COA

January 2012	March 2012	April 2012	May 2012	June 2012
St. Mary's College	Pt. Loma Nazarene *	Sonoma State*	Marin COE	Oakland USD
CalState TEACH	Burbank USD	UC Berkeley	Poway USD	Chula Vista ESD
UC Santa Barbara	Dos Palos Oro Lomo USD	Arcadia USD	Hanford ESD	Culver City USD
CSULA*	Orange USD	Pleasanton USD	Pepperdine	UCLA
CSU Sacramento	Los Angeles USD	Riverside COE	Concordia	Bay Area School for Enterprise
CSU Dominguez Hills*	Manteca USD	Pacific Union	UC Santa Cruz	Contra Costa COE
University of San Diego*		Davis Joint USD	Placer COE	Temple City USD
ACSA		Campbell USD	Sutter COE	
		Tulare City ESD	Redwood City	

Joint NCATE visit

Other COA Work in 2011-12

In addition, other topics need to be addressed by the COA in its meetings. The table on the following page provides a beginning list of the topics staff is planning to put on the agenda for the 2011-12 year. The table displays staff's current thinking about the month for the COA meeting, length of the meeting, and planned agenda items for the meeting. This information should be considered as the COA plans for its meetings in 2011-12.

Committee on Accreditation
2011-12 Planning

August 2-3	October 20-21	January x-x	March x-x	April x-x	May x-x	June x-x
1 ½ days	2 days	2 days	1-1½ days	2 days	2 days	2 days
Agenda						
Minutes						
Member and Staff Updates						
Program Approvals						
Reports: None Debrief with Staff	Reports: None	Reports: 8 site visit reports	Reports: 6 site visit reports 1 re-visit report	Reports: 9 site visit reports 1 re-visit report	Reports: 9 site visit reports	Reports: 7 site visit reports ? re-visit reports
Common Standards Rubric	Common Standards Rubric	Common Standards Rubric			Election of Co-Chairs (Info)	Election of Co-Chairs (Action)
CAEP Protocol Process	National/ Professional Accreditation	Update on NCATE and TEAC		Program Assessment Update	Plan for Accreditation Activities in 12-13	Annual Report (Info)
Annual Report (Act)	Update and evaluation of alternative process to establish institutional viability				Technical Assistance Visits	Technical Assistance Visits
Admin Services Update	EL Authorization Update	Biennial Reports Update			Biennial Reports Update	Evaluation of the Accreditation System
7th Year Follow-Up Reports	Evaluation of the Accreditation System			7th Year Follow-Up Reports		7th Year Follow-Up Reports

Plan for 11-12, subject to modification   May 2011